



**ADDENDUM # 2**  
**RFP # FY 2015-2016-024**  
**DEVELOPMENT OF A SUSTAINABILITY ACTION PLAN**

---

Please ensure you check the City's website for the latest addendum released for this project. Below find the link to the City's website: [www.cohb.org/solicitations](http://www.cohb.org/solicitations).

**Below find answers to questions received by the September 19<sup>th</sup>, 2016 11 am deadline:**

**Question #1:**

We're very interested in this project but had a question regarding the minimum qualification requirement #2. The proposal states "If the Proposal/Response is from more than one (1) firm, firms responding must meet all requirements as detailed in the RFP." Does this require subcontractors on a proposal to be members of Sunbiz from 2011 or earlier?

**Answer #1:**

*As stated on page 14 of Exhibit I, "All firms that are submitting a response to this RFP, either through Joint Venture, a Joint Collaborative Proposal, etc., must submit a single response proposal. If the Proposal/Response is from more than one (1) firm, firms responding must meet all requirements as detailed in the RFP."*

Only the primary firm, or primary firms if submitting as a joint venture/collaborative, must meet the minimum qualification requirements. Sub-contractors are not considered as the primary firm.

---

Firm must provide this form signed by an authorized officer of your firm to acknowledge receipt of ADDENDUM # 2 and provide with your firm's response.

**PLEASE NOTE RECEIPT OF ADDENDUM # 2 BY SIGNING BELOW AND INCLUDE WITH YOUR FIRM'S SUBMISSION.**

**I ACKNOWLEDGE RECEIPT OF ADDENDUM # 2:**

Company	
Name	
Title	
Signature	
Date	

Sincerely,



Andrea Lues, Director, Procurement Department