



CONDOMINIUM REGISTRATION

This form is to be used for the initial registration ONLY. **If your association has previously registered, please use the renewal form.**

In accordance with Section 9-10(a) of the Code of Ordinances of the City of Hallandale Beach, all condominium associations, multi-family homeowners, and cooperative apartment associations operating property located within the City of Hallandale Beach shall be required to register with the City.

Please complete the form below and submit it, along with any required documentation and payment in the amount of \$150, to the City of Hallandale Beach. In accordance with Section 9-10(d) of the City's Code or Ordinances An association that fails to file the required registration will first be issued a warning providing 30 days to file the registration. If the registration is not filed within 30 days, the association will be subject to a fine of \$150.00, which shall be collected in addition to the required registration fee. If the registration is not filed within 60 days of the initial warning, the fine shall increase to \$500.00.

Applications may be submitted via mail, in-person, or via email: BTR@COHB.org

Section A – Contact Information

Association information		
Name of Association		
Property Address		
Legal Description		
Association Website, if any		
Officers and Directors		
Name	Title	Contact Information
Property Manager or Designated Contact Person		
Name		
Phone Number		
Address		
Association Insurance Agent		
Does the association have an insurance agent?	<input type="checkbox"/> YES <input type="checkbox"/> NO	
Agent's Name		
Agent's Contact Information		

Section B

1. Please provide a copy of the recorded declaration of the condominium and any amendments. – Copy of declaration and amendments attached YES NO

2. Please provide a legible copy of the by-laws for the association. - Copy attached YES NO



- 3. Please provide a copy of the current regulations for the association. - Copy attached []YES []NO
4. Are there any capital projects planned for the association? : []YES []NO
a. If there are capital projects planned, please provide a list of projects.- List provided: []YES []NO
5. Is there any pending litigation? : []YES []NO
a. If so, please provide a list of any pending litigation. - List provided: []YES []NO
b. Please provide a copy of the most recently adopted budget. - Budget attached: []YES []NO
6. What is the date of the original building certification?: _____
7. What is the status of the building's recertification? (select one):
[] Recertification is not yet required
[] Recertification is in the process (due within one year but not yet past due)
[] Recertification is past due
8. Have there been any reports prepared by a professional engineer or architect concerning the structural, electrical, or life safety conditions of a building within the control of the association issued within the previous year? : []YES []NO
a. If so, please provide a copy of the report(s) - Report attached: []YES []NO

Section C - Affidavit of Applicant

I certify that I am a member of the association which is the subject of this registration and/or authorized agent of the association. I certify the information I provided on and in connection with this form is true and correct to the best of my knowledge. I also understand that any false statements or deliberate omissions on this form may subject the association to enforcement actions by the City of Hallandale Beach.

Application Completed by (print): _____

Email Address: _____ Phone #: (_____) _____ - _____

Mailing Address: _____

State of Florida:

County of Broward:

The foregoing instrument was acknowledged before me via physical presence OR online notarizations this

_____ day of _____, 20____. By _____ who is personally known OR produced

identification. Type of identification produced _____.

Notary Public

My Commission Expires: