



ADDENDUM # 8
RFP # FY 2021-2022-017
SOLID WASTE RECYCLABLES COLLECTION SERVICE

REVISED SCOPE

Please ensure you check the City's website for the latest addendum released for this project. Below find the link to the City's website: www.cohb.org/solicitations.

PLEASE NOTE: ORIGINAL SCOPE, pages 3-8

PLEASE NOTE: REVISED SCOPE, contained below in this Addendum # 8

The revised SCOPE contains tracked changes for review.

PLEASE NOTE RECEIPT OF ADDENDUM # 8 BY COMPLETING 'FORM P: ACKNOWLEDGEMENT OF ADDENDA' WITH YOUR FIRM'S SUBMISSION.

Code of Ordinances, Chapter 23 Procurement, Section 23-14 Cone of Silence – imposes a Cone of Silence for City purchases of goods and services. The Cone of Silence means prohibition on any communication regarding a particular RFP, RFQ, ITB, RFLI, or any other advertised solicitation between a potential proposer, offeror, respondent, bidder, lobbyist or consultant and the city's staff including, but not limited to, the city manager and his/her staff; the evaluation/selection committee; the mayor; and the city commission and their respective staff. The Cone of Silence shall be imposed when a formal competitive solicitation has been issued and shall remain in effect until an award is made, a contract is approved, or the Commission/Board of Directors takes any other action which ends the solicitation. Should any firm contact you, please direct the communication to the Procurement Department at (954) 457-1333.

PURPOSE AND SCOPE OF WORK:

BACKGROUND

This background information explains the City's current solid waste and recyclables collection system. The city is currently responsible for all Solid Waste, Recyclables, Yard Trash, and Bulk Trash collection provided in the city limits, except to such customers under previous franchise agreements that are not exclusive to this agreement.

The City invites qualified and experienced Proposers to submit proposals for consideration to provide franchise collection services for the collection of Residential Solid Waste and Recyclables, and Commercial Solid Waste and deliver those materials to a Designated Facility.

The City currently provides Solid Waste and Recyclables Collection Services for Residential Customers, and Solid Waste Collection Services for the majority of Multi-Family and Commercial Customers, with some provision of Recyclables Collection Services for Multi-Family and Commercial Customers.

The city would like to transition collection services currently managed by the city to a Franchisee. The city would like to ensure a high quality of customer service and is requesting the approved vendor to manage the billing and customer service with customers in the city limits.

There are approximately 81 Residential and Commercial Customers serviced by private, permitted haulers as part of an existing arrangement between the city and these permitted haulers. These Customers currently serviced by private haulers (not currently serviced by the city) are not part of this RFP.

The City will be utilizing Kessler Consulting, Inc., as the firm that will be reviewing the proposals and providing the Evaluation Committee a recommendation for award of a contract. Final award of the Contract shall be made by the City Commission.

The following Firm is excluded from bidding on this Project due to their involvement in the creation of the scope of work:

- Kessler Consulting, Inc.

SCOPE OF SERVICES

This section provides a brief description of services being sought. Proposers should also thoroughly examine the full terms and conditions of the Franchise Agreement (Attachment A). Attachment C (located on page 36 of Attachment A) contains a graphical depiction of the City's current collection scheduled zones.

Exclusive Residential Solid Waste and Recyclables Collection Service

The Franchisee will provide subscription curbside Solid Waste collection to applicable residents within the City's limits. Residential collection service includes the collection and delivery of all Residential Solid Waste, Recyclables, Yard Trash, and Bulk Trash to the Designated Facility, as indicated in the applicable section below. This subscription service is an individual account transaction between the Residential Customer and Franchisee. The cost of the disposal of material ~~collected at~~ transported to the Designated Facility will be paid by the Franchisee using the City's contract rates and shall be included in their fees to customers. Residential Solid Waste is collected curbside, once per week, in automated ninety-five (95) gallon Carts. ~~with the option for an additional sixty-four (64) gallon Cart, upon Customer request, at no additional charge.~~ Any additional ninety-five (95) gallon and/or sixty-four (64) gallon Carts can be obtained per customer request, for an additional monthly fee. ~~Twice per week Solid Waste collection is also offered to Residential Customers, by request, for an additional charge.~~ Recycling is collected once per week (on the same day as Solid Waste) in automated sixty-four (64) gallon Carts. Yard Trash and Bulk Trash is collected curbside once per month (on the same collection schedule). Residential Collection Service Rates, including additional monthly fees for ancillary services, are depicted in Attachment B (Located on page 33 of Attachment A).

There are currently seventeen (17) customers within the City that receive specialized "side-door" service to assist them in bringing waste and other materials to the curb. The Franchisee will be expected to continue this service for those customers and provide for service to such additional customers as may require it for medical purposes.

Table 1 & 2 below provides an estimate of subscription accounts for Single-Family and Multi-Family Units with both Residential Collection Services and Residential Recyclables Collection Services. Each customer count reflected in Table 1 also represents the unit counts for Residential Recyclables Collection Services. The Residential Multi-Family counts depicted in Table 2 segment out the unit numbers by service type, frequency of collection, container sizes and number of containers. Table 3 outlines the types and levels of services expected to be provided to Residential Customers.

Table 1: Estimated Residential Single-Family Solid Waste & Residential Recyclables Customers

Service	Customers
Once per Week Collection – 95 Gallon Cart	3,670
Once per Week Collection (with additional 65 Gallon Cart)	284
Twice per Week Collection – Additional Service (for a fee)	46
“Side Door” Collection Service	17
Total Single-Family Residential Customers	4,017

Table 2: Estimated Residential Multi-Family Solid Waste Customers

Collection Frequency (Per Week)		1X	2X	3X	4X	5X	6X	7X
Solid Waste Collection								
Container Type	95G Cart	171	1	0	0	0	0	0
	1 95G Cart w/Add'l 64G or 95G Cart	14	25	0	0	0	0	0
	1 CY	N/A	74	13	0	0	0	0
	2 CY	N/A	104	32	5	3	3	8
	2 CY Compact ed	N/A	7	6	2	4	0	0
	3 CY	N/A	26	22	1	2	0	2
	4 CY	N/A	18	16	4	2	0	2
	6 CY	N/A	0	1	0	0	0	0
	8 CY	N/A	1	0	1	0	0	0
Non-Exclusive Recyclables Collection								
Container Type	64G Cart	190	0	0	0	0	0	0
	95G Cart	34	7	0	0	0	0	0
	1 CY	0	0	0	0	0	0	0
	2 CY	4	8	2	0	0	0	0
	3 CY	1	2	1	0	0	0	0
	4 CY	1	2	0	0	0	0	0
	4 CY (OCC Only)	9	0	0	0	0	0	0

Table 3: Expected Types and Levels of Service

Type of Service	Level of Service
Solid Waste	<p>Residential Units: Once per week automated collection in City-owned ninety-five (95) gallon Roll Carts with an option for an additional sixty-four (64) gallon Cart, upon Customer request. Twice per week automated collection and/or any additional ninety five (95) gallon or sixty four (64) gallon Carts provided for an additional fee, upon Customer request.</p> <p>Multi-family Units: Subscription based service as agreed upon by the Franchisee and the Customer. This may include Dumpsters, Compactors or Roll Carts.</p> <p>Solid Waste Containers for both Residential and Multi-Family Units are to be furnished by the Franchisee or may utilize City-owned Containers presently being utilized.</p>
Recyclables	<p>Residential Units: Once per week automated collection of Single Stream Recyclables in Roll Carts. (65-gallon Roll Carts are the program standard, alternate-sized Roll Carts may be requested by the customer.)</p> <p>Multi-Family Units: Single Stream automated collection of Recyclables in Roll Carts/Dumpsters, provided once per week to seven times per week, per Customer request.</p> <p>Recycling Containers for both Residential and Multi-Family Units are to be furnished by the Franchisee or may utilize those presently owned and being utilized by the city.</p>
Yard Trash	<p>Once per month collection of bundled materials not to exceed six cubic yards in volume <u>combined with Bulk Trash</u>. Schedule to be determined by Franchisee.</p>
Bulk Trash	<p>Once per month collection of Bulk Trash, as defined within the terms of the Draft Agreement, not to exceed six cubic yards in volume <u>combined with Yard Trash</u>. Schedule to be determined by Franchisee.</p>

Exclusive Commercial Solid Waste Collection Services

Franchisee will be granted the exclusive right and responsibility to provide Commercial Collection Service within the Franchise Area. Although not an exclusive service, Franchisee is also to collect commercial Recyclables upon Customer request. Table 4 provides current Commercial Customer counts being serviced by the city and would need to be subscribed to the Franchisee.

Commercial Collection Service includes collection of Solid Waste from all Commercial Customers in the City with the exception of 53 properties currently serviced by permitted haulers. There are currently 3 Customers with Collection Services for Recyclables that utilize commercial-style Collection Service which must be included but are not-exclusive to this agreement.

The Franchisee will be responsible for the billing and collection of payments for Commercial Collection Services. The cost of the disposal of material ~~collected at~~ transported to the Designated Facility will be paid by the Franchisee using the City’s contract rates and shall be included in their fees to customers.

Table 4: Estimated Commercial Solid Waste Customers

Collection Frequency (Per Week)		1X	2X	3X	4X	5X	6X	7X
Solid Waste Collection								
Container Size	95G Cart	169	7	0	5	0	0	0
	Two 95G Carts	50	8	1	1	0	0	0
	1 CY	N/A	74	11	11	1	0	0
	2 CY	N/A	49	11	10	3	0	0
	3 CY	N/A	23	2	11	0	1	2
	4 CY	N/A	21	6	8	6	2	3
	6 CY	N/A	5	0	4	1	0	1
	8 CY	N/A	6	3	2	1	0	0
Non-Exclusive Recyclables Collection								
Container Size	95G Cart	9	3	0	0	0	0	0
	4 CY	0	1	0	0	0	0	0
	6 CY	0	1	0	0	0	0	0

Designated Facilities

The selected Proposer is to deliver all Solid Waste and Recyclables to the Facility designated by the Contract Manager. The City's current Designated Facility is operated by Waste Connections at the Pembroke Park Transfer Station, located at 1899 SW 31st Ave., Pembroke Park, FL 33009. The City's contract with this facility expires in 2023. The Franchisee shall utilize this facility, and the City's contracted rates through the term of that agreement and may recommend a change in facility upon that contracts completion.

Service Verification System and Asset Management

The City of Hallandale Beach requests Proposers to provide pricing on including service verification through electronic, online, or customer service methods such as RFID or a similar technology for this requested service. The Proposer should include a total cost for including such offerings within the cost of service for the length of the contract.

Proposer shall provide and maintain a service verification system with real-time, web-based access by the City of Hallandale Beach. Service verification software shall be capable of providing reports online that can be downloaded in both PDF and Excel formats. The system shall be free of any requirements for the City to install and support any back-office software for the collection and delivery of such information and Software as a Service functionality is preferred. Proposer is responsible for all associated software costs and maintenance.

The service verification system shall utilize a web-based map, providing locations of Customers or collection Containers showing real-time collection vehicle locations and movement progress in completing each route (GPS tracking), including documenting collection events. The system should also be capable of generating reports as needed based on Collection Service activity, including, but not limited to, collection events, non-collection events and reason for such non-collection, resolution of missed collections, and set-out rates. Variables and fields used to supply and manage this information shall include, but not be limited to:

- Collection Container type and size (Cart, Dumpster, Compactor, etc.)
- Collection event date, time, and latitude/longitude coordinates
- Customer unique ID and address (City parcel number shall be used for Customers)
- Tag number (if applicable)
- Collection Container serial number (if applicable)
- Route and truck information
- Other information as requested by the Contract Manager